

ST AUSTELL BAY NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a MEETING of the STRATEGIC GROUP held on Monday 8th April 2019

Present: Trudy Reynolds (TR), Sue Osbrink (SO), Gareth Bray (GB), Ken Jones (KJ), Steve Morris (SM) and Chris Wright (CW).

1 APOLOGIES

An apology was received from Steve Lowden.

SJL thanked TR for standing in for her and all the work she did while she was away.

2 DECLARATIONS OF INTEREST

None.

3 PUBLIC PARTICIPATION

No-one was in attendance.

4 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 11th March 2019 were agreed as a true record with a minor amendment (Item 7: 'residents' changed to 'residences').

Action Point 1: SO to post the amended Minutes on the website.

5 MATTERS ARISING NOT ON THIS AGENDA

Harbour Consultation Event: All Councillors received an invite. KJ, SJL and SM attended and gave a summary of their experiences. Rolf Munding wants to maintain the harbour and provide more visitor experiences rather than attract even more visitors. The Leats are being restored and there will hopefully be a blacksmith and a cooper. There is parking potential for some land by the lakes. The owner wishes to maintain the working port ethos and cultural heritage. Theatre events may be held and there may be a restaurant sited in the harbour.

Business Consultation: 18 replies out of 63 have been received so far (28.5%) – the deadline is 30th April 2019.

6 LANDSCAPE VALUE ASSESSMENT (LVA)

TR brought the printed flyers and posters to the meeting. SJL thanked her for designing them and organising the printing.

Distribution was arranged as follows:

- Foundry Parc – GB
- Foundry Drive – SO
- Duporth Bay – SJL to ask Gail & Andrew Newton (**Action Point 2**)
- From the chapel to the harbour (both sides) – KJ
- From Duporth to Barkhouse Lane – CW
- New Duporth – SM to organise (**Action Point 3**)
- Ridgwood Close and The Drive, towards Porthpean Beach – SJL
- Lower Porthpean and Trenarren – TR
- Higher Porthpean – TR to contact SL (**Action Point 4**)
- Charlestown Road and Church Road – SO to ask Fran and Nigel (**Action Point 5**)

SO reported that she had emailed the people on the volunteer list asking if they would like to remain on the list. Little response has been received so far even though it was stated in the email that no response by the

end of April would automatically remove their details from our database. The message specified that leaflet distributors would be needed soon and also attached a copy of our Privacy Policy.

It was commented that the Notice Boards need updating. The siting of the posters was discussed.

Action Point 6: SJL to contact Julie and arrange for the posters to be put on the Parish noticeboards.

The rota was circulated and updated. It was noted that, if necessary, only one person would be needed on Tuesdays and Thursdays in the Hall.

Action Point 6: SO to circulate the updated rota by email.

Transportation of equipment was arranged as follows:

After 1pm on Tuesday 14th May to the Golf Club – GB (Trudy will liaise with the Golf Club). SM offered to transport it back to the Hall.

KJ and SM to transport equipment to The Pier House and back to the Hall – SJL will lock and unlock hall (or SO).

Refreshments – coffee and tea will be available at the outside venues – tea and coffee will be available from the kitchen in the Hall if required.

Attendees will be asked to sign in with at least their postcode – we will attempt to recruit volunteers. If they leave their email address SO offered to do a monthly email update for those who wanted it. It was agreed to take comments from non-parishioners.

Action Point 7: SJL to do a check-in sheet.

Action Point 8: SJL to do an information sheet.

Action Point 9: SJL to write up a progress sheet and email it to SG members for their comments.

Action Point 10: CW to check we have sufficient maps – KJ can copy if necessary.

Hopefully we will receive the draft LLCA from Kath Statham prior to the drop-ins as anything in blue will indicate that input is required from us and the attendees.

7 OBJECTIVES AND POLICIES

Item 9: It was AGREED to include Transport and Traffic under the heading of Infrastructure.

8 TRAFFIC SURVEY

The Parish Council authorised the first part which is a vehicle count on two occasions costing £4,000. SJL explained the second part which consisted of very expensive feasibility studies before even the work began. The WHS has refused to contribute as traffic calming and additional signs would be irreconcilable with the appearance of the WH site. All AGREED that the first part should go ahead but not the second part or at least put it on hold until we have the results of the first part.

9 EVIDENCE BASE

The Housing Survey is ongoing – it was noted that it was one response per household and not per resident.

SJL reported that no progress had been made with OCSI. She has three lots of data from different sources but they do not match. This matter will be pursued with the Council when they are not so busy with the possible European election. The OCSI data will form an important part of the evidence base but we are not urgently in need of it.

Action Point 11: CW offered to write up a report from the results of the Business Survey.

10 SHARED STORAGE

KJ offered to set up an online shared storage/information facility for the SG group with Teamwork. We would be able to upload files, messages etc by sending an email to the specific project. It was AGREED to give this a trial.

Action Point 12: KJ to set up a shared online shared storage and information facility with Teamwork.

11 PROJECT PLAN – UPDATE

No change except to update it to the April version. CW will update the timelines.

12 FINANCE

No update.

13 ANY OTHER BUSINESS

None

14 DATE OF NEXT MEETINGS

Monday 13th May 2019

Monday 10th June 2019 – provisional

Monday 8th July 2019 - provisional