

ST AUSTELL BAY NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

MINUTES of a MEETING of the MANAGEMENT COMMITTEE held on Monday 1st July 2019

Present: Sue Leach, Trudy Reynolds, Sue Osbrink

1 APOLOGIES

None

2 MINUTES OF THE LAST MEETING

Adopted as a true record.

Action Point 1: Sue O to post on website.

3 MATTERS ARISING

None.

4 SG AGENDA

The agenda was set for the meeting on Monday 8th July.

Action Point 2: SO to post the agenda on the website.

Action Point 3: SO to circulate the agenda to the SG together with the minutes of the last meeting with a request to (a) read through the Affordable Housing Needs Survey and (b) familiarise themselves with Community 1st, the shared storage system set up by KJ.

5 AFFORDABLE HOUSING SURVEY

There was a disappointing 10% return. The survey results and raw data had already been provided by Richard Hawkey and emailed to SG members previously. SJL pointed out two errors in the report – one being the inclusion of ‘Carlyon Bay’ and it also states there is a ‘local supermarket’. SG members will be asked to read through it prior to the next SG meeting where it will be discussed. It will be put to the Parish Council when the errors have been corrected and the SG is happy with it.

Action Point: SJL to contact Richard Hawkey re the above errors.

6 TRAFFIC SURVEY

SJL advised that she had contacted Cornwall Council to advise them of a broken traffic count cable in Charlestown Road – this has been repaired but there is a concern that it will affect the stats. She also requested that the second part of the survey takes place the week beginning 19th August to avoid the period when resurfacing takes place on Holmbush Arch roundabout.

7 LANDSCAPE VALUE ASSESSMENT (LVA)

Kath Statham wants us to assign the wildlife photos to each designated character type and is happy to accept them in any format.

GB had offered to sort through all our photos from every source. However as this is a substantial task it will be decided at the next SG meeting whether to hold a Photos Workshop or to share the workload involved.

Action Point: SJL to contact Kath and enquire how many photos are required in each section of the Plan.

Kath will make all the necessary changes to the main document but we will need to provide Chapter 6 – Landscape Value.

Action Point: SO to send the three documents containing comments to the SG.

The SG will decide whether to ask Kath to include Porthpean in the LLCA.

SJL provided a draft document provided by Gemma with suggested wording for Green Buffer Policies together with a map showing the areas. It was agreed that the Green Buffer areas need to be extended.

Action Point: SJL to contact Gemma regarding the extension/addition of green buffers.

When we are happy with the draft document Gemma will pass it to her line manager for approval.

8 OCSI

SJL advised that John Simmonds had provided a full list of postcodes for the parish. This will enable Kimberley, from OCSI, to extract the relevant data. Unfortunately JS is currently unable to provide a population count.

9 STRATEGIC ENVIRONMENT ASSESSMENT

Cornwall Council will decide at the draft consultation stage whether this assessment will be required for our Plan. As no major development is planned it may not be necessary even though part of the Parish is a World Heritage Site.

10 CONDITIONS STATEMENT

SJL was advised that this will be required but at a later date.

11 NEXT MEETING

Next MC Meeting – TBA.