

ST AUSTELL BAY NEIGHBOURHOOD PLAN

MINUTES of a MEETING of the STRATEGIC GROUP held on Monday 2nd March 2020

Present: Sue Leach (SJL), Trudy Reynolds (TR), Sue Osbrink (SO), Chris Wright (CW), Steve Lowden (SL), Ken Jones (KJ) and Steve Morris (SM).

1 APOLOGIES

Received from Gareth Bray.

2 DECLARATIONS OF INTEREST

None.

3 PUBLIC PARTICIPATION

No-one was in attendance.

4 MINUTES OF THE LAST MEETING

Agreed as a true record.

Action Point 1: SO to post the Minutes on the website.

5 MATTERS ARISING NOT ON THIS AGENDA

None.

6 PROJECT PLAN/MILESTONES

The Project Plan was updated.

SJL advised that the Fowey Plan, which had gone to referendum on 21st February, had a huge number of changes following inspection.

Action Point 2: SO to send out the updated Project Plan to SG members.

Action Point 3: CW to prepare a Process document and send it to SJL for approval.

Action Point 4: KJ to update Community 1st and add more Milestones.

Action Point 5: SJL to email Emma and enquire about the timescale for responding to feedback and whether the updated Plan has to be submitted to the PC for approval.

7 SUSTAINABILITY CHECK

SJL had completed this document and handed out copies for everyone inviting comments. It was approved.

Action Point 6: SO to format the document, post it on Community 1st and in the Evidence Base on the website.

8 CONSULTATION

Plans were initiated for the six-week consultation period. It was decided as follows:

- Locations – Pattern Hall, The Pier House, and a Duporth site – possibly a show home or a holiday chalet
- Sessions on Tuesdays and Thursday mornings in the Pattern Hall, when the PO is open
- Stakeholders will be identified and approached
- A black and white A5 booklet of the Plan to be printed
- An A5 two-sided flyer to be posted to all households
- There will be an email option for comments; they will also be recorded at the drop-ins and there will be a paper copy in each A5 booklet.

Action Point 7: TR to obtain cost estimates for 100, 200 and 300 A5 black and white booklets of the Plan and 800 double sided A5 colour flyers.

Action Point 8: SJL to seek clarification from Emma re identifying and engaging with stakeholders during the consultation process.

Action Point 9: SM to confirm that the holiday chalets could be used for a drop-in session.

Action Point 10: SJL to investigate the use of a show home at Duporth.

9 ANY OTHER BUSINESS

Climate Change Development Plan:

To be discussed as an agenda item at the April meeting.

Local Green Spaces Audit:

Several responses from the original letters are still awaited and it was decided that it was time to chase. It was also decided to try and protect the Bat House as it is within a development boundary.

Action Point 11: SL to arrange a letter from residents of Higher Porthpean in support of part of Porthpean Golf Course being designated as a LGS.

Action Point 12: SM to arrange for a letter from Duporth CIC in support of the Bat House being designed as a LGS.

Action Point 13: SO to write a letter requesting support from the Bat House landowner.

Action Point 14: SO to write reminder letters to all those who have yet to respond.

9 FINANCE

TR reported that the current balance is £4908.29 – approximately £4,000 of this is required for the LLCA. There is £2,000 in the PC's budget for the NDP. Further funding is available from the Locality Grant.

If Strategic Environment Assessment is required this is usually outsourced to a dedicated consultant. This usually takes six weeks and we can bid for funding to cover the cost.

Action Point 15: SJL to investigate when is the best time to apply for the Locality Grant bearing in mind that it might take six weeks to come through.

11 ANY OTHER BUSINESS

None

10 DATES OF NEXT MEETINGS

Monday 6th April – provisional

Monday 11th May – provisional

Action Point 16: SO to update meetings page on website.