

## **ST AUSTELL BAY NEIGHBOURHOOD DEVELOPMENT PLAN**

### **MINUTES of a MEETING of the STRATEGIC GROUP held on Monday 6<sup>th</sup> January 2020**

**Present:** Sue Leach (SJL), Trudy Reynolds (TR), Sue Osbrink (SO), Chris Wright (CW), Ken Jones (KJ)

#### **1 APOLOGIES**

Received from Gareth Bray, Steve Lowden and Steve Morris.

#### **2 DECLARATIONS OF INTEREST**

None.

#### **3 PUBLIC PARTICIPATION**

No-one was in attendance.

#### **4 MINUTES OF THE LAST MEETING**

Agreed as a true record.

**Action Point 1:** SO to post the Minutes on the website.

#### **5 MATTERS ARISING NOT ON THIS AGENDA**

**A. Website Compliance:** to be discussed at the February meeting.

**Action Point:** SO to investigate and prepare a report.

**B. Chapter 7:** This will be completed after the Sustainability check.

**C. Evidence Base:** SO advised that she was considering a method of listing all the evidence which would be compatible with the limited flexibility of our website.

#### **6 SUSTAINABILITY CHECK**

Each section of the checklist was cross-referenced to the relevant Policies. This was a major task and formed the major part of the meeting.

#### **7 ANY OTHER BUSINESS**

None.

#### **8 DATE OF NEXT WORKSHOP**

Monday 13<sup>th</sup> January 2020 at 2pm.

**Action Point:** SO to check room availability.

#### **9 DATES OF NEXT MEETINGS**

Monday 2<sup>nd</sup> March - provisional

Monday 6<sup>th</sup> April - provisional