

ST AUSTELL BAY NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a MEETING of the STRATEGIC GROUP held on Monday 11th March 2019

Present: Trudy Reynolds (TR), Sue Osbrink (SO), Gareth Bray (GB), Ken Jones (KJ), Steve Lowden (SL) Steve Morris (SM) and Chris Wright (CW).

1 APOLOGIES

An apology was received from Sue Leach.

2 DECLARATIONS OF INTEREST

None.

3 PUBLIC PARTICIPATION

No-one in attendance

4 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on Monday 11 February 2019 were adopted as a true record. It was suggested that prior to posting the minutes on the website it should be marked that the consultation dates had changed, in order not to cause confusion.

Action Point: SO to post the minutes on the website with an appropriate note.

The Privacy Policy is now posted on the website.

The Parish Council had approved the expenditure of £500 + VAT for the OCSI Local Insight Data. It was established since that meeting that the data would also include Tregorrick. SJL had already offered to find out how many properties were in Tregorrick.

5 MATTERS ARISING NOT ON THIS AGENDA

TR advised that she had attended the Climate Change Conference on Saturday 9th March.

The National Lottery was due to announce its grant to us the following day. It was agreed that we are already promoting the grant.

Action Point: SO to put the lottery logo on the website.

It was pointed out to all members that it would be useful for them to keep an eye on the website – give ideas for improvement and provide copy when possible.

It was reported that a Harbour Consultation Event was taking place at Penrice School on 26th March – residents local to the harbour have been invited. It was agreed to consult Julie to write on behalf of the Parish Council asking for an invitation for Councillors.

6 BUSINESS CONSULTATION

The closing date was yesterday. Eight paper copy replies have been received so far and 2 online. There are a further 6 waiting for collection. This was considered to be a poor response but at least it would provide evidence that the businesses had been consulted. It was decided that it was too late to issue a reminder but larger businesses may be targeted for a response if necessary.

Action Point: CW to input the paper copies into Smart Survey.

7 HOUSING NEEDS SURVEY

Householders in the parish will be notified shortly that the online survey is available – the letters are being sent out on 13th March.. People will be able to request paper copies. TR read out the questions relating to Principal Residences. Flyers will be posted on the parish notice boards and a notice will be posted on the website.

The poster was agreed.

Action Point: SO to email the poster to Julie for copying and posting on the parish notice boards.

8 LANDSCAPE VALUE ASSESSMENT (LVA)

It was agreed to set up during the SG meeting on 13th May.

Action Point: SO to obtain 6mm stickers in red, white, blue, green and yellow.

Action Point: SO to set up the rota.

Both the Pier House and the Golf Club are now confirmed. Transportation will be required. It will also be necessary to keep a record of numbers attending – it was suggested to make a note of attendees' postcodes.

Action Point: TR offered to design the flyers/posters. The printing cost of £122.95 was agreed – it will now need to be approved by the Parish Council.

SO reported that the free merchandise had been received and brought two buntings and one banner to the meeting – these items will be stored in the NDP cupboard.

9 OBJECTIVES AND POLICIES

The next Objectives and Policies Workshop was organised for Wednesday 27th March at 2pm. SL will lead.

Action Point: SO to book the meeting room if it is available and let SG members know.

Responsibilities were allocated as follows:

Employment – GB and KJ
Historic Environment – TR and Malcolm
Natural Environment – SJL
Infrastructure CW and KJ
Community Facilities – SO
Renewables – TR and SL

10 PROJECT PLAN – UPDATE

There was no change to the Project Plan. The Milestones document was updated.

Action Point: CW to amend the document and email to SO.

Action Point: SO to post it on the website.

11 NEIGHBOURHOOD PLANNING SURGERIES

TR advised that Gemma Hankins was now our NDP Co-ordinator at the Council and is organising NDP Planning Surgeries. TR and SL will book a slot and attend one of them at the One Stop Shop.

It was agreed to seek the help of volunteers on the sub-groups by email and enquire which group they would like to join.

It was proposed and agreed to form an Editorial Group to check overall consistency – this group will comprise SJL, CW and SL.

Ideas for the Vision Statement was discussed – this will be brought up again at the next Workshop. It will be also translated into Cornish when finalised.

12 FINANCE

Finance for the Drop-Ins was agreed – the PC will need to approve this expenditure at their next meeting.

13 ANY OTHER BUSINESS

None

14 DATE OF NEXT MEETING

Monday 8th April 2019 – starting at 16:00 hrs

Monday 13th May 2019 – provisional

Monday 10th June 2019 - provisional