

ST AUSTELL BAY NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a MEETING of the STRATEGIC GROUP held on Monday 10th June 2019

Present: Sue Leach (SJL), Trudy Reynolds (TR), Sue Osbrink (SO), Gareth Bray (GB), Steve Morris (SM).

1 APOLOGIES

Apologies were received from Ken Jones, Steve Lowden and Chris Wright.

2 DECLARATIONS OF INTEREST

None.

3 PUBLIC PARTICIPATION

No-one was in attendance.

4 MINUTES OF THE LAST MEETING

Agreed as a true record.

Action Point 1: SO to post the Minutes on the website.

5 MATTERS ARISING NOT ON THIS AGENDA

Business Survey:

Action Point 2: CW will write up the final report and shut down the online survey.

Traffic Survey:

SJL reported that she had written to Julie Larter with the SG's decision regarding the second phase and also on using an outside consultant at this stage. Julie will circulate it to all Parish Councillors prior to Thursday's meeting. The third ATC is now included as per our request. No dates yet or final cost.

6 LANDSCAPE VALUE ASSESSMENT (LVA)

We now have sufficient photos of wildlife, flora and fauna in the Charlestown area, supplied on an SD card – thanks to David Hastilow. Kath Statham requires us to put wildlife, flora and fauna into each appropriate landscape type.

It was AGREED to purchase an adaptor to enable downloading the photos.

Action Point: SO to purchase the adaptor.

We also have photos of Trenarren and Blackhead supplied on CDs – thanks to George Taylor.

Action Point: SO to transfer all photos to memory stick.

It was agreed that all photos taken at the drop in sessions should be sent to SO to transfer to memory stick.

Three volunteers were recruited during the drop in sessions plus one person wishing to be kept informed. It was discussed how to utilise the expertise of the new volunteers. It was decided to defer this until the policies were written. SJL reported that she had been advised that we should have a Housing Design Policy.

Action Point: SO to write to the volunteers thanking them for their interest.

Action Point: TR to draft a post for the website thanking those who contributed to the recent consultation events.

Action Point: SM Offered to write up a report on Tree Species and Wildlife in Duporth.

It was agreed to make it clear when advertising the next consultation that it is different from previous ones as there were some parishioners who thought the recent drop-ins were a repeat of earlier ones.

7 OBJECTIVES AND POLICIES

SJO and TR attended a Neighbourhood Plan surgery and reported that Emma Ball was pleased that we hired Kath to carry out the LLCA.

SJL, SO and TR arranged to meet on Wednesday to write up the comments received at the consultation events.

- Change 'Plans' to 'Proposals' throughout;
- Every Policy should have a local slant – don't duplicate anything in the Cornwall Local Plan;
- Keep wording precise and simple;
- Don't include survey results in Policies – just note that the survey results document is an appendix;
- Look at St Enoder NDP – treated as the new Gold Standard;
- No negativity in Policies;
- Don't be vague, eg "The Character of the Parish";
- Include maps;
- Consider adding Community Building Projects to Housing Policy;
- Advised that coal fires and woodburners are outside of planning.

Action Point: Ask Julie to run off 8 copies of the St Enoder Plan.

Action Point: TW to move Policy 8 – Renewables to Historic Environment (done).

8 TRAFFIC SURVEY

The cost of the survey will be £4200 which was thought to be reasonable considering the addition of an extra ATC.. The PC has already approved this expenditure. The first manned junction count will take place on 17th June 2019 – there is no filming planned for that day. The automatic counts will run for two weeks after that.

Deborah Boden had written to advise SJL that the WHS would contribute £500 towards the survey at this stage with the option for us to request a further £500 towards the cost of any solution.

SJL reported that she had written to Rachael Tatlow to ask for a contribution from Highways, as suggested by Deborah Boden.

9 AFFORDABLE HOUSING NEEDS SURVEY

Richard Hawkey has all the data from the survey but as yet has not written up the report.

10 EVIDENCE BASE

SJL and TR were advised at the NDP Surgery that this has to be in electronic format and has to be posted on the Cornwall Council website. Paper copies of registers etc must be kept and this could create a storage problem.

Action Point: SJL to discuss this problem with Julie Larter.

11 SHARED STORAGE

As KJ was not in attendance this was deferred until the next meeting.

12 PROJECT PLAN UPDATE

The Project Plan was updated.

Action Point: SO to email the updated Plan to SG members.

7 ANY OTHER BUSINESS

None.

15 DATES OF NEXT MEETINGS

Monday 8th July 2019 – provisional

Monday 5th August 2019 – provisional

Monday 2nd September 2019 - provisional